

MUHLENBERG SCHOOL DISTRICT
Committee of the Whole Meeting Minutes
June 14, 2023
Lecture Hall, Muhlenberg High School
www.muhlstdk12.org

Call to Order

The Committee of the Whole Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, June 14, 2023 at 6:30 PM by Board President, Mr. Garrett E. Hyneman.

There was a brief executive session held prior to the Committee of the Whole Meeting.

Members Present

President – Mr. Garrett E. Hyneman
Vice President – Mr. Otto W. Voit, III
Treasurer - Mr. Richard E. Hoffmaster
Secretary – Mrs. Cindy L. Mengle
Assistant Secretary – Ms. Janet Howard
Member – Mrs. Kristyna Eagle
Member – Mr. J. Tony Lupia, Jr.
Member – Mr. Mark J. Nelson
Member – Mr. Miguel Vasquez
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Administration Present

Superintendent – Dr. Joseph E. Macharola
Business Manager- Shane M. Mathias, CPA
Director of Physical Plant – Mr. Ken Patterson
Director of Special Education – Ms. Nicole Huntbach
Supervisor of Special Education - Ms. Lori Morris
Supervisor of Special Education - Dr. Janet Heilman
Director of Human Resources - Dr. Jessica Heffner
Data Administrator – Mr. Kevin Vanino
Athletic Director – Dr. Tim Moyer
Community & Family Outreach Coord. & Distr. Interpreter – Ms. Elizabeth Laviena
High School Principal - Mr. Haniff Skeete
High School Assistant Principal - Ms. Julianna Ciccarelli
High School Assistant Principal - Mr. Aaron Kopetsky
Junior High School Assistant Principal - Ms. Jennifer Doyle
C.E. Cole Intermediate & Elementary Principal - Mr. Kyle Crater
C.E. Cole Intermediate Assistant Principal - Ms. Jacklyn Bellanca
Elementary Assistant Principal - Ms. Ginny Hornberger
Elementary Assistant Principal - Ms. Leila Mesinger
Social Worker - Ms. Emily Carmichael

Social Worker - Ms. Liliana Moore

Visitors

Linda Roebuck
Marc Wolfe

Diane Benson

Educational Presentations

A. Recognition of Retirees - Dr. Joseph Macharola

Dr. Macharola took a moment to recognize employees who submitted their retirement notice:

- Dr. Shawn Rutt, Director of Special Education - nine (9) years of service
- Ms. Cynthia Tomasi, Paraprofessional - sixteen (16) years of service
- Ms. Joanne Fromuth, Cafeteria Worker - twenty-two (22) years of service
- Ms. Sandra Angstadt, Library Clerical Assistant - five (5) years of service

Dr. Macharola congratulated the retirees and thanked them for their dedication and service to the community and the Muhlenberg School District children.

B. Physical Plant Update - Mr. Ken Patterson

Mr. Patterson reported:

- Maintenance and Custodial Staff update - Outside grounds crews had the privilege of preparing the District's baseball and softball playing fields to host the district playoff and also baseball PIAA State Championship games towards the end of May and early June. Those activities have ended, however field prep remains for activities this summer. Outside crews are also keeping the grounds maintained and helping to get the buildings ready for the next school year. Maintenance techs are upgrading several items in the buildings, again getting them ready for the 2023-2024 school year. Inside custodians are beginning the process of room arrangement and summer cleaning in all of the buildings and keeping the high school cleaned daily for the SummerStyle program. Inside custodians will continue to keep the District's facilities safe, clean and sanitized for all of the staff and students enrolled in various summer activities.
- Modular Classroom Units for C.E. Cole - Plans continue to move forward with the modular classrooms for C.E. Cole; site preparation began yesterday with removal of trees, freeing up the space needed to accommodate the twelve-classroom unit. Final drawings are with the township awaiting their approval on the issuance of a permit. The District is looking at the first week of July to begin the installation. The District is looking to have these ready for student occupancy by Monday, August 28th.

- Upgrade Audio/Video System for MJHS - This will allow streaming of the pledge and morning announcements, or any other announcements throughout the school day.

Questions/Comments/Concerns:

Mr. Lupia asked if the modular units had no water. Mr. Patterson advised they will have water as they require restrooms.

C. 2023-2024 Final Budget Review- Mr. Shane Mathias, CPA

Mr. Mathias reported:

Mr. Mathias advised there is a final balanced budget with a tax increase of 1.869 mils which has been discussed the last few times he has talked; this still includes 70% of the Governor Shaprio's proposed budget which is also unchanged from last month for the state subsidies. Overall, the budget did increase about \$473,000 from last month's (review); total revenue and expenditures on page 7 are \$77,661,799 and that is an increase of about \$473,000. There were some revenues that changed and there were some expenditures that changed, but primarily the biggest increase were in Special Education and the inclusion of four brand new positions that were not in the expenditures from last month (see on page 8 of the budget report). This is what primarily drove those increases. One other thing to point out is, on page 7, the capital fund transfer is the building of mils for future debt; part of that financial plan. That 1 mil is now \$856,503 for the final budget, that is a decrease of \$194,000 from the May proposed budget that was approved last month. One other thing to point out is there are two pages for 7, page 7 and page 7a, the only difference is page 7 includes all of the new positions and page 7a includes no positions to show the impact of those new positions.

Questions/Comments/Concerns:

Mr. Voit talked about some time in August voting on the "game plan" for the District and with that comes a five-year plan plus they are counting on the administration's expertise to ensure that the District, and subsequent boards, follow that plan. He talked about how diligent Mr. Mathias is and they have all the confidence in him as the next five years will be challenging as well.

D. First Reading of Policy No. 917 - Parental/Family Involvement - Dr. Joseph E. Macharola

Policy No. 917, *Parental/Family Involvement*

Purpose

The Board recognizes the vital role parents/families play in the education, welfare and values of their children. The district is committed to the belief that all students can learn and acknowledges that schools and families share a commitment to the

educational success of students. The purpose of this policy is to support and secure an effective partnership among the Muhlenberg School District's schools, parents/families, and the community.

Parental and family involvement shall be defined as an ongoing process that assists parents/families to participate in regular, two-way, meaningful communication involving student academic learning and other school activities, including assurance of the following:

1. That parents/families play an integral role in assisting their child's learning.
2. That parents/families are encouraged to be actively involved in their child's education at school.
3. That parents/families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
4. The carrying out of other required activities, such as those described in section 1116 of the Every Student Succeeds Act (ESSA).

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. ***This period of time is for comments only; it is not a time to engage in a question and answer or debate with the board. Comments from the Board are at the option of the Board.*** The Board retains the option to accept all public comment at this time. Presentations ***will*** be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Board Business

Personnel

1. Administrative Appointment

Resolved, that the Board of Education of the Muhlenberg School District approve the following administrative appointment:

- a. Dr. Janet Heilman, Supervisor of Special Education, Blue Center (N. Huntbach), effective July 1, 2023, at a salary of \$97,000.

Questions/Comments/Concerns:

Dr. Macharola introduced Dr. Janet Heilman as the District's new Supervisor of Special Education with an extensive background in education; everyone applauded.

2. Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Mr. William Patti, Elementary Teacher (H. Dankel), C.E. Cole Intermediate, effective the first contractual day of the 2023-2024 school year, at a salary of \$56,716 (B +24, 16 Steps from the Top).
- b. Ms. Allysa Hirneisen, Special Education Teacher (S. Fulmer), Muhlenberg Elementary Center, effective the first contractual day of the 2023-2024 school year, at a salary of \$50,695 (B , 16 Steps from the Top).

3. Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the appointment of the following classified employees:

- a. Ms. Natasha Perez, Health Services Technician (N. Seyler), C.E. Cole Intermediate, effective the first contractual day of the 2023-2024 school year, at a pay rate of \$26.15 per hour.
- b. Ms. Joselynn Ruiz, Class A Secretary (newly created), Muhlenberg High School, effective May 31, 2023, at a salary of \$40,233.60, prorated for days worked.
- c. Ms. Gabrielle Ramirez, Special Education Paraprofessional (J. Knepp), Muhlenberg Junior High School, effective first contractual day of the 2023-2024 school year, at a pay rate of \$19.71 per hour.
- d. Mr. Eligio Alvino, Summer Custodian Substitute, Physical Plant, effective June 12, 2023, at a pay rate of \$13.00 per hour.
- e. Mr. Samuel Sharp, Summer Custodian Substitute, Physical Plant, effective June 12, 2023, at a pay rate of \$13.00 per hour.
- f. Ms. Phyllislin George, Summer Custodian Substitute, Physical Plant, effective June 12, 2023, at a pay rate of \$13.00 per hour.
- g. Ms. Lori Biese, Health Services Technician (M. Gibson), Muhlenberg Elementary Center, effective first contractual day of the 2023-2024 school year, at a pay rate of \$26.15 per hour.
- h. Ms. Melissa Singleton, Special Education Paraprofessional (newly created), C.E. Cole Intermediate, effective first contractual day of the 2023-2024 school year, at a pay rate of \$19.71 per hour.

4. Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Patricia Fletcher, Cafeteria Assistant, C.E. Cole Intermediate, effective May 12, 2023.
- b. Ms. Joanne Fromuth, Cafeteria Worker, Muhlenberg High School, resignation for the purpose of retirement, effective June 5, 2023.
- c. Ms. Joanne Mulvey, Science Teacher, Muhlenberg Junior High School, effective end of the 2022-2023 school year.
- d. Ms. Cierra Etchberger, Special Education Teacher, Muhlenberg Elementary Center, effective end of the 2022-2023 school year.
- e. Ms. Sandy Angstadt, Part-time Clerical Assistant, Muhlenberg Junior High School, resignation for the purpose of retirement, effective June 8, 2023.
- f. Ms. Stephanie Ruiz, Speech and Language Pathologist, Muhlenberg Junior High School, effective end of the 2022-2023 school year.
- g. Ms. Linda Figueroa, Confidential Secretary to the Assistant Superintendent, effective July 7, 2023
- h. Ms. Jennifer Gulick, English Teacher, Muhlenberg Junior High School, effective end of the 2022-2023 school year.
- i. Ms. Dayna Moser, Elementary Teacher, Muhlenberg Elementary Center, effective end of the 2022-2023 school year.

5. Co-Curricular Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignations:

- a. Mr. Matthew DeAngelis, MHS Varsity Boys Lacrosse Head Coach, effective May 15, 2023.
- b. Ms. Joanne Mulvey, MJHS Student Council Co-Advisor and MJHS Baton Twirling Club Advisor, effective June 15, 2023.
- c. Mr. Robert Wolfe, Assistant Equipment Manager, effective July 1, 2023.
- d. Ms. Natalie Buck, MJHS Cheerleading Head Coach, effective May 17, 2023.

6. Co-Curricular Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

- a. Mr. Adam Burkart, Assistant Equipment Manager, effective June 15, 2023 at a salary of \$4,350 (year 1).
- b. Ms. Emily Rudderow, MHS Fall Varsity Cheer Head Coach, effective June 15, 2023 at a salary of \$2,900 (year 1).
- c. Ms. Holly Juzyk, MHS Fall Varsity Cheer Assistant Coach, effective June 15, 2023 at a salary of \$2,175 (year 1).
- d. Ms. Emily Rudderow, MHS Winter Varsity Cheer Head Coach, effective June 15, 2023 at a salary of \$2,900 (year 1).
- e. Ms. Holly Juzyk, MHS Winter Varsity Cheer Assistant Coach, effective June 15, 2023 at a salary of \$2,175 (year 1).

7. Mentor Assignment

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignment at the professional rate of \$30.00 per hour for the 2022-2023 school year:

- a. Ms. Lyn Lap, mentor for Ms. Meghan Goetz, Special Education Teacher, C.E. Cole Intermediate, for sixty (60) hours.

8. Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employees:

- a. Ms. Elizabeth Lanning, Class A Secretary, Blue Center, completion of forty-five (45) day probation as of May 16, 2023 and recommended for permanent employment as of May 17, 2023.
- b. Ms. Anna Maldonado, Special Education Paraprofessional, Muhlenberg Junior High School, completion of forty-five (45) day probation as of May 16, 2023 and recommended for permanent employment as of May 17, 2023.
- c. Ms. Carina Arana-Morales, Special Education Paraprofessional, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of May 30, 2023 and recommended for permanent employment as of May 31, 2023.
- d. Mr. Michael Horning, Third Shift Custodian, Muhlenberg High School, completion of forty-five (45) day probation as of May 23, 2023 and recommended for permanent employment as of May 24, 2023.

9. Extended School Year Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following assignments for the 2023 Extended School Year Program, as presented:

Teachers

Ms. Allysa Hirneisen
Ms. Megan Goetz

Mr. Shane Silas

Paraprofessionals

Ms. Andrea Luzarrage
Ms. Carina Arana-Morales
Ms. Melissa Singleton

Ms. Yolanda Ortiz
Ms. Alexis Stoudt

10. Approval of Summer 2023 Food Service Program Staff

Resolved, that the Board of Education of the Muhlenberg School District approve the following staff for the Summer 2023 Food Service Program, at their contractual rates:

Head Cooks

Ms. Sherry Hoffman

Ms. Bobilyn Gehris

Ms. Julie Haas

Cafeteria Workers

Ms. Silvia Alcaraz

Ms. Nicole Bricker

Ms. Denise Buono

Ms. Justine Burkart

Ms. April Cline

Ms. Yahaira Colon

Ms. Tanya Cooper

Ms. Teresa Crumbliss

Ms. Cheryl Czechowski

Ms. Diane Doelman

Ms. Jennifer Eberhart

Ms. Lucille Ernst

Ms. Michele Fetter

Ms. MaryAnn Grant

Ms. Ashleigh Greene

Ms. Patricia Greene

Ms. Diane Heck

Ms. Kathy Heckler

Ms. Stefania Hoffman

Ms. Gloria Isamoyer

Ms. Dorothy Lattanzio

Ms. Kristin Lilley

Ms. Sharon Lobb

Ms. Brenda Lochman

Ms. Michelle Mengel

Ms. Nancy Miranda

Ms. Monica Morales-Camargo

Ms. Jacqueline Paolino

Ms. Kelly Renninger

Ms. Karen Roth

Ms. Valerie Sanchez

Ms. Joan Sandritter

Ms. Sindel Strohecker

Ms. Francesca Vallonio

11. Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Employee No. 2961, Teacher, Leave of Absence/FMLA, effective on or about September 22, 2023 through on or about December 11, 2023.
- b. Employee No. 2563, Principal, Leave of Absence/FMLA, effective on or about June 1, 2023 through on or about June 18, 2023.

12. Summer Hours for Professional Staff

Resolved, that the Board of Education of the Muhlenberg School District approve the following employee for summer hours:

- a. Ms. Stacy Wiza, sixty (60) hours for professional development planning and learning, Ellevation software preparation, Virtual School preparation, Classlink rollover and 2023-2024 school year preparation, at the professional pay rate of \$30.00 per hour.
- b. Ms. Samantha Armstrong, sixty (60) hours for professional development planning and learning, Ellevation software preparation, Virtual School preparation, Classlink rollover and 2023-2024 school year preparation, at the professional pay rate of \$30.00 per hour.
- c. Mr. Matthew Coldren, twenty (20) hours for the professional training and preparation for the new role of Dean of Students at Muhlenberg Junior High School, at the professional rate of \$30.00 per hour.
- d. Ms. Amy Chiarelli, sixty (60) hours for professional development planning and learning, unpack and distribute literacy program materials, at the professional rate of \$30.00 per hour.
- e. Ms. Amy Madeira, sixty (60) hours for professional development planning and learning, unpack and distribute literacy program materials, at the professional rate of \$30.00 per hour.
- f. Ms. Robey Williams, sixty (60) hours for professional development planning and learning, unpack and distribute literacy program materials, at the professional rate of \$30.00 per hour.

13. Professional Assignments for MSD Summer Style 2023

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional assignments for MSD Summer Style program, as presented:

Teachers:

Ms. Erin Anagnost

Ms. Heather Goeltz

Ms. Jennifer Pacharis

Mr. David Angove

Ms. Jessica Gunter

Ms. Shannon Painter

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Ms. Jennifer Anton	Ms. Kathleen Haas	Mr. Tanner Pajakinas
Ms. Amy Arnold	Ms. Tara Henschel	Mr. Rick Perez
Ms. Maria Avila	Ms. Connie Hillbish	Ms. Alexandra Previti
Ms. Kelly Barbon	Ms. Allysa Hirneisen	Ms. Kaley Quillman
Ms. Melissa Blickley	Ms. Inga Hobbs	Ms. Shuleill Ramirez
Ms. Amy Bourey	Ms. Demi James	Mr. Joshua Rankin
Mr. Robert Brad	Ms. Jenna Pavlovich	Ms. Rebecca Cariola
Ms. Kaili Brinker	Ms. Jillian McIntyre	Mr. Matthew Reiniger
Ms. Candace Katen	Mr. Scott Keller	Ms. Robey Williams
Ms. Michelle Chavoya	Ms. Julie Kemmerer	Ms. Erika Sager
Ms. Amy Chiarelli	Ms. Laura Klawiter	Ms. Julien Searfoss
Ms. Jessica Clements	Mr. Brian Kopetsky	Mr. Tyler Seisler
Mr. Jacob Conrad	Mr. Matthew Kramer	Mr. Shane Shaffer
Ms. Cynthia Meyers	Ms. Laurie Vlasak	Mr. Matthew Sola
Mr. Matthew DeAngelis	Ms. Cristina Lillis	Mr. Daniel Solvino
Mr. Dylan Delpiano	Ms. Michele McCammit	Ms. Eva Stone
Ms. Jarra Dennis	Ms. Elizabeth McCarty	Ms. Madison Szczecina
Ms. Megan Douglas	Ms. Nicole McGowan	Ms. Xiomara Toledo
Mr. Hao Duong	Mr. Joshua Messner	Ms. Susan Turczynski
Ms. Jessica Dynda	Mr. Brandon Monk	Ms. Penny Vojtasek
Ms. Emily Grube	Ms. Kelly Murphy	Ms. Erin Wentzel
Mr. Christopher Evans	Ms. Nancy Mauroschat	Mr. Robert Wolfe
Mr. Robert Flowers	Ms. Tara Nelson	Ms. Gabrielle Zukowski

Ms. Alison Franzone	Mr. Douglas Olexy	Mr. Matthew Flowers
Mr. Christopher Geddio	Ms. Christy Oxenford	Ms. Kachina Leigh

14. Pre-Educator Assignments for MSD Summer Style 2023

Resolved, that the Board of Education of the Muhlenberg School District approve the following pre-educator assignments for the MSD Summer Style program, as presented:

<u>Student Name</u>	<u>College</u>
Alyson Bates	Shippensburg University
Brianna Bodnar	West Chester University
Lanie Boyce	Shippensburg University
Aliyah Buzydlowski	Penn State Berks
Athena Braun	Kutztown University
Anthony Calvaresi, Jr.	Kutztown University
Lauren Ciemiewicz	Penn State University
Giani Clarke	Penn State University
Chadd Corson	West Chester University
Troy Corson	West Chester University
Kayla Dietrich	Alvernia University
Jonny Divison Martinez	Alvernia University
Rene Junior Duffault	West Chester University
Lane Facciolli	West Chester University
Sofia Fioravanti	Reading Area Community College
Katie Fry	Monmouth University
Matthew Fry	West Chester University
Carly Futrick	Bridge Movement Conservatory
Alan Futrick, Jr.	West Chester University

Julia Harris	West Chester University
Laney Hefter	Alvernia University
Jacob Kope	Eastern University
Mackenzie Kraras	High Point University
Mason Lubas	Penn State University
Katie McCormick	Delaware University
Macy McDonough	Alvernia University
Isabella Mease	West Chester University
Michael Mish	Northampton Community College
Emily Nugent	Temple University
Sarah Pacharis	Millersville University
Yaire Perez-Rijo	Kutztown University
Felicia Phillips	Penn State University
Carmen Popovici	Kutztown University
Salvatore Pugliese	West Chester University
Bryanna Radar	Slippery Rock University
Jordan Rigg	Alvernia University
Nathan Schaeffer	Kutztown University
Rachel Shirk	West Chester University (Honors College)
Jada Stambaugh	Bloomsburg University
Andrew Stoudt	Kutztown University
Jacob Stoudt	Alvernia University
Armando Torres	Kutztown University
Brooke Trent	Kutztown University
Adam Vanino	Villanova University
Airan Wolf	Salisbury University

Madison Wolf	Alvernia University
Emily Worley	Alvernia University
Julia Yeager	Kutztown University
Katelyn Yoh	Kutztown University

15. Nurse Assignments for MSD Summer Style 2023

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional assignments for MSD Summer Style program, as presented:

Nurses:

Ms. Kathy Bower	Ms. Heather Scholl
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Nurse Assistants:

Ms. Wendy Harrington	Ms. Lori Biese
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16. Assistant Superintendent and Business Manager Benefits

Resolved, that the Muhlenberg School District Board of Education approve the Assistant Superintendent and Business Manager to be afforded all benefits, like all others listed in the MAA I Act 93 Agreement.

Management

1. Superintendent's Authorization to Employ for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District authorize the Superintendent to employ qualified persons for open positions as budgeted for the 2023-2024 school year, subject to Board ratification of employment at the Board's next public meeting.

2. 2023-2024 Annual Membership to Pennsylvania School Boards Association, Inc.

Resolved, that the Board of Education of the Muhlenberg School District approve the annual membership to the Pennsylvania School Boards Association, Inc. in the amount of \$16,312.94 for 2023-2024 (July 1, 2023 to June 30, 2024).

3. Voting Delegates to the 2023 PSBA Delegate Assembly

Resolved, that the Board of Education of the Muhlenberg School District appoint _____ and _____ as the District's voting delegates to the 2023 PSBA Delegate Assembly.

Questions/Comments/Concerns:

Mrs. Eagle volunteered her time. Mr. Hoffmaster also volunteered. Dr. Macharola affirmed both Mrs. Eagle and Mr. Hoffmaster of their participation.

4. School Resource Officer Memorandum of Understanding

Resolved, that the Board of Education of the Muhlenberg School District approve the SRO Agreement between Muhlenberg Township Police Department and Muhlenberg School District for the approval of two (2) School Resource Officers, which is attached hereto and made a part hereof. The original term of this Agreement is until June 30, 2028 and shall automatically renew in accordance with Paragraph Four thereof unless earlier terminated by one of the parties. Additionally, the appropriate officers of the School District are authorized to execute this Agreement.

5. Authorization for Signatures on Bank Accounts

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial documents to be made effective May 19, 2023:

High School Principal Mr. Haniff Skeete

High School Assistant Principal Mr. Aaron Kopetsky

High School Assistant Principal Ms. Juliana Ciccarelli

Harold L. Yarworth Memorial Fund - PLGIT - #xxx4329

Carol Hess Scholarship - PLGIT - #xxx4203

Estella Gehris Rupp Art Scholarship - PLGIT - #xxx4232

Dave Hangen Muhlenberg Scholarship Fund - PLGIT - #xxx4499

Joanne F. Rothenberger Scholarship - PLGIT - #xxx4274

Class of 1952 Scholarship - PLGIT - #xxx4290

Jim Dietrich Scholarship - PLGIT - #xxx4374

R. Daniel Krize Scholarship	- PLGIT - #xxx4387
Richard Wheeler Scholarship	- PLGIT - #xxx4390
Christine Buckley-Papada Memorial Schol.	- PLGIT - #xxx4416
MSD Alumni Scholarship Fund	- PLGIT - #xxx4429
Hoffmaster Scholarship Fund	- PLGIT - #xxx4438
Richard E. Morris Scholarship	- PLGIT - #xxx4484
Nicholas Giardiello Scholarship Fund	- PLGIT - #xxx4472
MHS Faculty/ Staff Scholarship	- PLGIT - #xxx4467

6. Approve Adult Meal Price

Resolved, that the Board of Education of the Muhlenberg School District approve the increase of the adult breakfast price to \$3.00 and the adult lunch price to \$5.00, to meet the requirements of the Pennsylvania Department of Education Community Eligibility Provision.

Questions/Comments/Concerns:

Mrs. Eagle wanted to jump back to the resignations to talk about Mr. DeAngelis and reminisced about going to the Board to request lacrosse becoming a sport at Muhlenberg. She discussed her husband being instrumental in this, and Mr. DeAngelis was as well. She spoke about how Mr. DeAngelis has been "huge" in the lacrosse program and discussed his reason for resigning was to spend time with his young children and advised he still will be involved at the youth level and building up the program. Mrs. Eagle commented that he has been an invaluable resource and will be missed.

Physical Plant and Transportation

1. Upgrade MJHS Audio/Visual Platform

Resolved, that the Board of Education of Muhlenberg School District approve upgraded audio/visual platform at Muhlenberg Junior High School at a cost not to exceed \$10,765.00 (funded through Capital Reserve) as presented.

Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Apr 2023	Apr 2023	May 2023 Ck#54470-54648 V#27679-27704	Apr 2023	Apr-Jun 2023
Cafeteria	Apr 2023	Apr 2023	May 2023 Ck#7834-7870 V#3007-3011	Apr 2023	
Capital Reserve (Fund 32)	May 2023	May 2023	May 2023 Ck#949-951		
Activity	Apr 2023	Apr 2023			

2. Award Bids for School Supplies for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District accept the award of bids, from the Berks County Joint Purchasing Cooperative, for the following school supplies for the 2023-2024 school year:

a.	Art Supplies	\$28,581.75
b.	Classroom and Office Supplies	44,381.58
c.	Copy Paper	20,909.83
d.	Custodial Supplies	52,559.99
Total		<hr/> \$146,433.15

3. Award Bids for Food Supplies for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District accept the award of bids, from the Cafeteria Food Cooperative (CAFCO), for the following food supplies for the 2023-2024 school year:

a.	Food Service Paper Products	\$61,826.44
b.	Fresh Bread	36,377.01
c.	Grocery	841,574.26
d.	Milk and Dairy	176,786.46
e.	NOI Food Products	236,055.00
Total		\$1,352,619.17

4. District Insurance Programs

Resolved, that the Board of Education of the Muhlenberg School District approve the district's insurance programs for the 2023-2024 school year per the proposal submitted by the Rigg-Darlington Group:

Type	7/1/2023 - 6/30/2024
Property	\$108,629
General Liability & Crime	20,609
Automobile	7,452
Excess Liability	9,189
School Board E & O	28,002
Privacy and Network Liability	26,323
Student Accident	10,900
Boiler & Machinery	11,828
Total Premium	\$222,932

5. 2023-2024 Homestead and Farmstead Exclusion Resolution

Resolved, by the Board of School Directors of Muhlenberg School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2023, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2023:

- a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,506,071.30.
- b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$5,011.57.
- c. **Property Tax Reduction Funds.** Funds will be available during the school year for real estate reduction as a result of undistributed funds from the property tax reduction funds received in 2022-2023. These funds will be added to the allocation for this school year in the amount of \$40.47.
- d. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,511,123.34.

Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and farmsteads as follows:

- a. **Homestead property number.** The number of approved homesteads within the School District is 5,252.
- b. **Farmstead property number.** The number of approved farmsteads within the School District is 2.
- c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and farmsteads is 5,254.

Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(d) aggregate amount available during the school year for real estate tax reduction of \$1,511,123.34 by the paragraph 2(c) aggregate number of approved homesteads and farmsteads of 5,254, before considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amount, the preliminary calculation of the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$287.61.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional aggregate amount of \$1,152.14 will be available during the school year for real estate tax reduction applicable to approximately 5,237 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$.22. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$287.61 the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$287.83.

Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$287.83 by the School District real estate tax rate of 34.099 mills (.034099) the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is 8,441 and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is 8,441.

Homestead/farmstead exclusion authorization. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of 8,441. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of 8,441. The homestead exclusion and farmstead exclusion real estate assessed value

reduction will apply only to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

6. General Fund Transfer

Resolved, that the Board of Education of the Muhlenberg School District transfer zero percent (0%) of residual general fund balance, from fiscal year 2022-2023, greater than eight percent (8%) of the 2023-2024 budgeted expenditures to the Capital Reserve Fund and one hundred percent (100%) to be transferred to Assigned Building Projects fund balance. The Assigned Building Projects fund balance is for the anticipation costs of new construction, including debt service.

7. Reading-Muhlenberg Career & Technology Center Budget for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Reading-Muhlenberg Career & Technology Center Budget for the 2023-2024 school year at the district's share of \$2,418,067.43.

8. Annual Auditing Services

Resolved, that the Board of Education of the Muhlenberg School District approve the audit engagement services of Herbein & Company, Inc. for the fiscal years ending June 30, 2023, June 30, 2024 and June 30, 2025 as presented.

9. Adoption of the Final Budget for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District adopt the 2023-2024 Final Budget as presented by the Administration. The Final Balanced Budget Expenditures total \$77,661,799; Revenues total \$77,661,799. The millage rate of 34.099 mils depicts a 1.869 millage increase.

Said budget shall set forth a levy of the following tax structure: a tax of 34.099 mils (\$34.099 per \$1,000.00) of assessed market value of real estate; and the district's share of a realty transfer tax of 1%; a local services tax of \$52.00 for Laureldale and an local services tax of \$52.00 for Muhlenberg Township; a 1% earned income tax; a mercantile tax consisting of one mil on wholesale transactions; and a business privilege tax at the rate of one and one-half mils on the gross volume of business, to provide the necessary revenue for same.

Education

1. Amplify Literacy Program

Resolved, that the Board of Education of the Muhlenberg School District approve the purchase of Amplify Literacy Program for the 2023-2024 school year funded through ESSER funds as presented.

Questions/Comments/Concerns:

Dr. Macahrola took a moment to talk about years ago when the District presented the BluePrint for Success and literacy being a cornerstone. He discussed if a student cannot read, cannot write, if a student reads at a proficient level or if the student is a struggling reader, reading is the cornerstone. He talked about starting with the Wonders program, picking up 7th and 8th grade higher education concepts into the high school with literacy and how it paid off for the District. Dr. Macharola advised this was one of the key elements with the District receiving the U.S. News and World Report stamp that was never here before. He explained that the District went back to pilot several programs; changing from Wonders to Amplify. He discussed one main reason is that Amplify incorporates all of the District's students with the diverse ELL population which may continue to grow and as the children also coming into the district unbelievably underserved from other school districts into the District; utilizing all of the volunteers, like Mr. and Mrs. Hyneman who comes in to read to the students. Dr. Macharola advised this program is much better "fit" for the school district now, not six years ago when asking the board to invest monies. Dr. Macharola gave kudos to the Board for "locking arms" with him and where they have taken this school district; especially with the growth that the District has experienced.

2. Adoption of Revised Curricula, Textbooks and Instructional Materials for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District adopt the revised curricula, textbooks and instructional materials as recommended and presented for the 2023-2024 school year as in accordance with the Pennsylvania School Code, Article VIII, Section 803.

3. Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion

Resolved, that the Board of Education of the Muhlenberg School District authorize the Admission of Fact, Waiver of Hearing, Acknowledgement of Compliance with Procedural Safeguards and Consent to Expulsion for the following student:

- a. Student "M", C. E. Cole Intermediate

4. Approval of River Rock Academy Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with River Rock Academy for secondary and elementary student services for the 2023-2024 school year as presented.

5. Conference Requests

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference requests:

- a. Dr. Jessica Heffner, to attend the American Association of School Personnel Administrators Annual Conference in Anaheim, CA on October 2, 2023 to October 6, 2023 at a cost not to exceed \$2,977.19 (funded through the Human Resources budget).
- b. Mr. Daniel Houck, to attend the International Society for Technology in Education (ISTE) in Philadelphia, PA on June 25, 2023 to June 28, 2023 at a cost not to exceed \$1,896.54 (funded through the Technology budget).
- c. Ms. Amanda Foulds, to attend the National Autism Conference in State College, PA on July 30, 2023 to August 3, 2023 at a cost not to exceed \$901.50 (funded through MEC building budget).

6. Settlement Agreement and Release

Resolved, that the Board of Education of the Muhlenberg School District approve the settlement agreement and release for student #40468 as presented.

7. Students to Begin the School Year as Non-Resident Student

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following students to begin the 2023-2024 school year as non-resident student:

- a. Student No. 40366, 1st Grade, Muhlenberg Elementary Center
- b. Student No. 23-24NR1, Kindergarten, Muhlenberg Elementary Center

8. Educational Field Trip Request

Resolved, that the Board of Education of the Muhlenberg School District approve the following educational field trip request:

- a. Muhlenberg High School Chemagination Winners, travel to St. John's University in Queens, NY on June 10, 2023.

9. Student Tuition Agreement for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreement for the 2023-2024 school year as presented:

- a. Student #34708, The Vista School

10. Extended School Year Student Tuition Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the following extended school year student tuition agreement as presented.

- a. Student #34900, Overbrook School for the Blind

11. Acceptance of Gifts, Grants, Donations

Resolved, that the Board of Education of the Muhlenberg School District accept the following donations in accordance with district Policy 702, Gifts, Grants, Donations:

- a. Dr. Joseph E. Macharola, donation of beginner B-flat clarinet for Muhlenberg Elementary Center music department and a B-flat entry-level professional model wood clarinet to be used at the discretion of Muhlenberg School District.

12. Approval of Betterview Counseling and Trauma Recovery, LLC Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with Betterview Counseling and Trauma Recovery, LLC for school based outpatient therapy services, as presented.

13. Approval of Mind Matters Coaching, Counseling, and Psychological Associates, LLC Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with Mind Matters Coaching, Counseling, and Psychological Associates, LLC for school based outpatient therapy services, as presented.

14. Approval of Malvern Community Health Services, Inc. Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with Malvern Community Health Services Inc. for school based outpatient therapy services, as presented.

Student Activities

There are no items

Minutes

Review minutes of the Committee of the Whole Meeting of May 3, 2023 and May 10, 2023 and the Regular Board Meeting of May 10, 2023.

Old Business

There are no items.

New Business

1. Memoriam of Mr. Leslie A. White

Resolved, that we remember the passing of Mr. Leslie A. White who served in the Muhlenberg School District for forty-six (46) years (1972-2018) as an English Teacher and Theatre Director. We honor his memory for his dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to his family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

2. Memoriam of Ms. Esther Papoutsis Anderson

Resolved, that we remember the passing of Ms. Esther Papoutsis Anderson who served in the Muhlenberg School District for eighteen (18) years (1977-1995) as an Elementary Teacher. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2023-2024

September	Mrs. Cindy Mengle
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October	Mr. Garrett Hyneman
November	Mrs. Kristyna Eagle
December	Mr. J. Tony Lupia, Jr.
January	Mr. Otto W. Voit, III
February	Mr. Mark Nelson
March	Mr. Miguel Vasquez
April	Ms. Janet Howard
May	Mr. Richard E. Hoffmaster

Review of Board Meetings and Calendar of Events

June 12	6:30 PM	RMCTC Board Meeting
June 14	6:30 PM	COW and Regular Board Meeting
August 7	6:30 PM	RMCTC Board Meeting
August 9	6:30 PM	COW and Regular Board Meeting
September 6	7:00 PM	COW Meeting
September 11	6:30 PM	RMCTC Board Meeting
September 13	7:00 PM	Regular Board Meeting
October 4	7:00 PM	COW Meeting
October 9	6:30 PM	RMCTC Board Meeting
October 11	7:00 PM	Regular Board Meeting
November 1	7:00 PM	COW Meeting
November 8	7:00 PM	Regular Board Meeting
November 13	6:30 PM	RMCTC Board Meeting

December 4 6:30 PM Annual Organization Meeting; COW; Regular Board Meeting

Adjourn Meeting

Moved by Mrs. Eagle and Mr. Lupia, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:11 PM.

Attest:


Cindy L. Mengle
Secretary